UCC Council Meeting Minutes

Friday, January 29, 2016
12:30-2:30
UC 168 A

Attendees: M. Bovor, P. Von Dohlen, H. Maratouk, J.Ekeocha, K. Makarec, N. Trelisky, N. Weiner, L. Orr, M. Williams, K. Sundstrom, P. Nagaraj, K. Rabbitt, J. Bone, P. Griswold, C. Chao, B. Obroin, M. Jitianu

Minutes taken by Maria Bovor

Meeting called to order at 12.35 PM

1. Agenda Adopted.

2. **Minutes from 12/4/15 approved.**

3. **Director's Report**

   - Met with Jonathan Lincoln and Warren Sandmann to talk about a summary of assessment activities.
   - We discussed the course fast tracking. We can mostly move forward with the fast tracking, using the existing 399 course process.
   - We can make shell outlines for each area, so if we have something that we want to go through currently we can
   - CTE + writing:
     -about closing the loop event.

4. **Fast Track Proposal**

   - The New Orleans course that acted as the pilot did not go through course approval system electronically. We need to create a shell outline for this procedure. We will put this to the senate.

   - Discussion:

     o This could be complicated and create some unwanted consequences.
     o Could use course code ***7 for these courses?
     o Alphanumeric is not possible because the programs for the course database would have to be rewritten.
     o Multiple departments could approve the course with "UCC-1A" – issues with organization.
     o We could do it at the college level instead? E.g Science – SCH = alpha code.
       ▪ Part of the UCC's goals is to develop interdisciplinary courses.
     o We are also creating a skeleton outline "- here are the area 5 SLO's" part of this course.
     o We should focus on SLO's. Content is not as important and SLO's make the course repeatable if outline focuses on UCC outcomes.
     o Same area outcome for specialist topics but different SLO's?
       ▪ We are less concerned with disciplinary out comes but more with UCC outcomes.
       ▪ Up to departments to include special/ temp courses in the major.
       ▪ Seems in building system that we are building a way for other courses to replace these courses if needed to repeat.
     o Repeatability an issue with 399 courses.
       ▪ Students have an expectation to be able to replace a special topics course with other courses, but this is not the case.
       ▪ How CAN they repeat a special topics course that is supposed to run only once?
       ▪ Problems with getting students to graduate – affects GPA if you don't retake.
       ▪ Special topics are about current events and are by nature temporary.

- We need to incentivize for students to take the courses.

  o The New Orleans course was pushed through within a month. – It involved lots of emails. The course was brand new, and proposed as a 399 initially. There were discussions at the college council, 399's don't tend to go the CCC. There was some stalling because we talked about it BEFORE the review panel.
  o How would deans coordinate approval for interdisciplinary courses?
  o Next step is to come up with resolution for the Senate. We should consider including language that excludes parameters from applying to existing UCC courses.
  o Should the course approval go directly to the UCC council and bypass the review panels?
    - The review panels have the specialization.
    - Happier skipping the council so it is not waiting for a monthly meeting, thus making the process quicker.
    - Fast tracking needs to occur at the college level – UCC has no control over that.
  o Would like to see something transparent so people are clear on the process.
  o UCC is supposed to be more flexible than GE.
    - Convince Deans to do cross-discipline courses – there are some disincentives, however.
    - Move towards a model that looks at what the faculty are doing and not the course code.
    - The troubling situation is losing student credit but paying for the faculty member – if not department specific (??)
  o Are there any similar courses to the New Orleans courses already in the system?
    - There is interest in courses that provide a short term alternative spring break experiences.
    - 100 students signed up for non-academic activities, including a 3 day work program during spring break.
  o We should go with 399 codes and make it work for UCC fast tracking.
- A consensus was reached that a resolution would be created to present to the Senate. We would further discuss the shell creation.

- Kate Makarec has volunteered to start on the first draft.

5. **Review Panel Process**

- The Review Panel Orientation will be held on 11th February during common hour, in the Library auditorium. It will be a presentation workshop similar to last spring
- This was initiated because of courses being held up. We intend to touch base with the existing and new members of the review panels and see where they are.
- The area 4 issues is resolved.
- We have put out a wider call for membership to that panel.
- We are also in need of a new chair for the area 4 panel. If you know anyone who would be a good fit, please put their names forward.

6. **UCC Assessment**

- We are going to the Deans Council to Discuss the results of the W.I Assessment.
- There will be a Presentation workshop similar to last spring.
- T.I is the new focus for the semester
- We are thinking of creating a rubric from UCC outcomes as one does not exist.
- We will possibly have faculty teaching T.I place a rubric within their blackboard shell and have them complete that.
- We have approval for financial support for this assessment as with W.I.
- For Sci + Math we are using indirect assessment – using syllabus.

- Taking outcomes and collecting samples for the syllabus, we have the Dean's approval.
- We are following the HSS model.

7. Five Year Review

- A sheet with the statistics was handed out in the meeting.
- An asterisk on class size is to denote a cross listed course, therefore the class size is not necessarily reliable.
- 100 or more sections are cross-listed every semester. We are in the process of cleaning the numbers up.
- We would like to look at areas we can develop and areas we can celebrate

  Discussion:
  - We need a finer view of the data broken down by area.
  - We need UCC courses broken down by area then by College.
  - Katie will work with Nina to make a report since fall 2000.

8. Approval Process

- Disability course is waiting for the review panel to clear it. Service Learning & Disability Studies, area 5.
- Global awareness panel has 3 courses pending.
- The CCC has many waiting.
- We would like to know if anyone is on sabbatical. We need to know so we can update the system with newer and temporary staff, so that they may receive notifications.
- We need to talk to the Deans.

- Courses need to be approved by mid Feb to get into the UCC catalogue.

- 4 courses are at the registrar, though none are being offered this semester.

9. Course Approvals

a. **ASN East Asian Lit in Translation – Literature- Area 2c-Course already approved for Area 2-Not yet approved by WI.**

  - This course is being approved for W.I NOT expression. It is still listed in the database as approved for area 2C, not W.I.
  - In the UCC for writing intensive but the old proposal went through.
    Writing panel approved it on 11th December.
  - We cannot approve this course for W.I if we don't have the correct proposal.

    Vote will be made by email, with the updated outline attached.

b. **PHIL Gendered Technologies – TI**

  - This course does not match up to the SLO's for T.I. It is a literature course with readings on technology, not a T.I course.
  - Some concerns over the use of technology – you cannot just push dreamweaver on a student and tell them to make a website.
  - This course seems to be about technology not using technology. – A course with only reading is not considered W.I.
  - Studying a game is not T.I.
  - The 3 skills provided are skills that 99.9% of students already have.
  - Class issues: 99% of WHITE students can do this work already.

- o Course DOES address the impact of technology SLO.
- o Should review T.I outcomes and refine the T.I description as it is hopelessly vague.
- o Could introduce the idea of engaging with technology while using the technology, e.g Vlogs – understanding video technology. Advanced search skills in excel etc.
- o What is the relationship with the use of technology and gendered technology
- o How does putting it on a website relate to the course context?
- o Students are great consumers of technology and not great engagers of technology.
- o We are understanding we need to move forward with the re-evaluation of T.I SLO's.
- o Are we empowered to rewrite tech SLO's?
- o We have to go through the Senate. We should start the process.
- o **The application specific software references should be removed and replaced with generics, to ensure the longevity of the course proposal.**

Vote:
8 approved, 2 opposed, 1 abstention.

c. **FR 2500 Lit Analysis & Research – WI**

- o There are currently only two French majors right now, this is a minor.

Vote:
12 approved, 0 opposed, 0 abstentions.

d. **PHIL Philosophy and Medicine: Adv. – WI**

Vote:
11 approved, 0 opposed, 1 abstention.

e. **ANTH 3520 Human Co-Evol – WI**
- o The approval screen has this rejected for W.I? 12/23/15.
- o Should this be at the W.I panel and not the UCC?
- o Conversation was had, asking us to upload the updated revised proposal.
- o The course is approved in the system
- o No prerequisites listed for the course.

Vote:
11 approved, 0 opposed, 1 abstention.

f. **ANTH 1300 Origins & Diversity – WI**
- o There appear to be 3 different listings. This course also is marked as rejected.
- o We have had an email to delete the other two entries.
- o Proposal does not mention how the SLO's will be met. This is present in the outline.
- o It contains peer editing but no instructor editing.

Voting is tabled. The course proposal will be sent through email.

10. **Meeting adjourned at 3:30 pm.**